

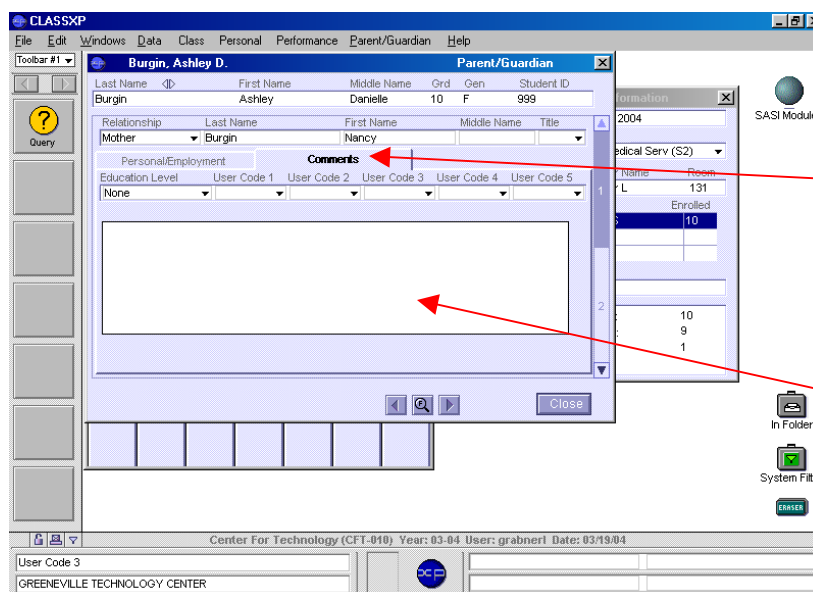
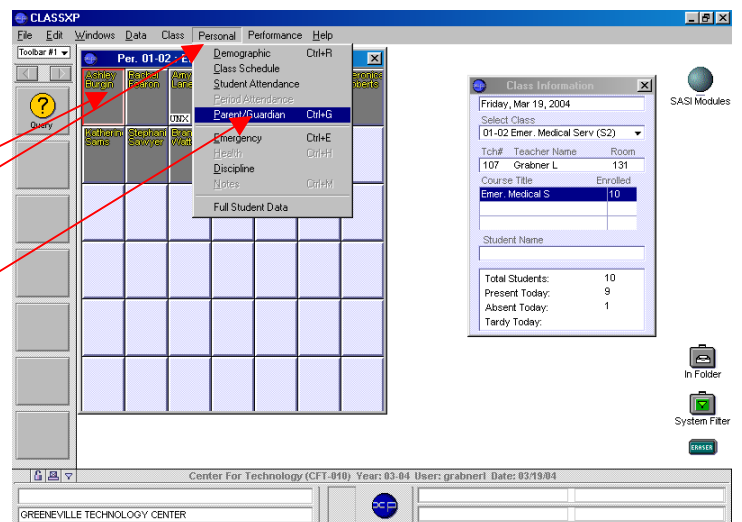
To Enter A Note About S Student in ClassXP

Open Class XP and open the class that the student is enrolled in.

Single click on the student's name.

Select Personal from the Menu

Select Parent/Guardian from the drop-down menu.



Select the Comments Tab from the Parent/Gaurdian information Screen.

Enter notes that you want to enter in the box provided.

Please keep in mind that this information will stay with the student, so don't enter anything that you wouldn't want someone else to be able to see.

Also keep in mind that others may be using this area, so please don't delete any information that may already be entered in this box.